



BERGIN UNIVERSITY of **CANINE STUDIES**
DORMITORY APPLICATION

Name: _____

Phone: _____

Email: _____

Address: _____

Dorm rooms are available on a first come, first served basis. A \$50 deposit is required for all but single night occupancies. (Your room will not be reserved without a deposit). It will be returned at the completion of class if the room is clean and undamaged and you return your keys. It is non-refundable if the student drops out prior to completion of the course.

AS & BS Sessions: (Please note 1st, 2nd and 3rd choice)

- _____ \$400/mo. Windowless room
_____ \$425/mo. Room with one window
_____ \$550/mo. Larger room with two windows

Seminar Session (6 weeks): (Please note 1st, 2nd and 3rd choice)

- _____ \$775 Windowless room
_____ \$825 Room with one window
_____ \$925 Larger room with two windows

Single Night

- _____ \$25 Subject to availability

Check session(s):

- _____ Summer Seminar _____ Nightly
_____ Fall Semester _____ Spring Semester
_____ Masters sessions (may not be available for all Masters sessions)

Start Date of Occupancy: _____

Anticipated Last Day: _____

Room rental is due by the first of each month. Rent for the first month must be paid prior to occupancy. A 5% late fee will be charged if not received by the fifth. Partial month occupancy will be pro-rated.

BERGIN UNIVERSITY DORM RULES

Eight single-occupancy rooms are available for out-of-area BUCS students on a first-come first-served basis. Each room is approximately 8' X 9' and is furnished with a single bed, small desk and desk lamp. The dormitory is equipped with one standard full bathroom, two accessible bathrooms, one accessible shower and washer/dryer facilities. Communal living areas include the kitchen/dining room, common room, study area and outside patio.

This campus housing provides affordable housing and an environment that supports academic retention and success. Qualifications for this student housing require University student status including prepayment of all fees and tuition, maintenance of a 2.0 GPA or above, regular course attendance and adherence to all housing policies and procedures.

Dormitory rules:

- The dormitory, as is the University in general, is a smoke and drug-free area. Alcohol is to be consumed only by individuals who are age 21 years of age or older.
- Keep doors to your room and dormitory locked. Keep dorm keys with you to avoid getting locked out. Do not share the keyless entry security code or any keys with non-BUCS individuals.
- BUCS is not responsible for any personal property loss.
- Dorm kitchen may be used by staff, faculty, selected volunteers, and all BUCS students and for client training lunches.
- Those who use the dorm kitchen must clean up after themselves.
- Dorm living/study areas may be used by students and faculty for University related meetings and gatherings as well as by the students' family and guest who are visiting.
- No overnight guests are allowed unless a room is available, the guest is approved and a nightly room rental fee is paid prior to occupancy.
- Non-BUCS dogs are not permitted for overnight stay in the dormitory, unless the dog is an assistance dog.
- BUCS dogs may never be left unattended in the dormitory.
- Washer/dryer are for *dorm resident use* only
- Turn a/c or heating off when out of dormitory.
- Turn lights off when not in use.
- Dorm residents must share responsibility for keeping the dorm clean.
- Bergin University will provide the following supplies for dormitory use only:
 - Trash bags
 - Dishwashing soap
 - Hand soap
 - Toilet paper
 - Paper towels
 - Cleaning supplies
 - Light bulbs

(A supply needs list will be posted on the refrigerator. Items will be purchased at the beginning of each month).

- Elevators are used only by individuals with disabilities or when training.
- Use recycling bins to separate trash from recyclable materials.
- Parking between the hours of 8 am-4 pm on weekdays is in the adjacent parking lot. Parking is permitted in front of the dorm only for unloading and on evenings and weekends.
- Report any repairs needed or issues concerning the dorm in writing to Bergin University staff.

I have read and agree to all dorm rules:

Signature

Date

**Send to: Bergin University
1215 Sebastopol Rd.
Santa Rosa, CA 95407
707-545-3647
707-545-0800 fax
email: info@berginu.org**

Office Use Only:

Room Assigned: # _____

Date Received: _____

Check/CC #: _____